

ADMISSION REQUIREMENTS AND PROCEDURES

TWO-YEAR FULL-TIME PGDM & PGDM-IB PROGRAMME FOR BATCH 2009-11

1.0 PROGRAMME ACCREDITATION:

1.1 Both the programmes viz. Post Graduate Diploma in Management (PGDM) & Post Graduate Diploma in Management - International Business (PGDM-IB) are approved by the All India Council for Technical Education (AICTE), Ministry of HRD, Government of India, New Delhi.

2.0 ENTRANCE TEST:

2.1 A candidate applying for the two-year full-time Post-Graduate Diploma in Management (PGDM) OR PGDM-IB Programme should have taken one of the following entrance tests:-

2.1.1 MAT (Management Aptitude Test) conducted by the All India Management Association
OR

2.1.2 The Common Admission Test (CAT) conducted by the Indian Institute of Management (IIM).
OR

2.1.3 The Graduate Management Admission Test (GMAT) conducted by the Graduate Management Admission Council

2.2 IFIM Business School uses MAT/CAT/GMAT scores for short listing purposes only.

3.0 ELIGIBILITY:

3.1 A consistent academic record in class X & XII.

3.2 A Bachelor's degree in any discipline under the 10+2+3 system from a University recognized by AICTE / AIU with minimum 50% marks in aggregate.

3.3 Candidates appearing for the final year bachelor's degree/equivalent qualification examination and those who have completed degree requirement and are awaiting results can also apply. However, such candidates must produce a certificate* from the Principal/Head of the Department/Registrar/Director of the institution/university certifying that the candidate is currently in the final year/is awaiting final results and has obtained atleast 50% marks based on latest available grades/marks.

3.4 Candidates appearing for their final examination after 30th June, 2009 **need not apply**.

3.5 Students with work experience will be preferred for both the programmes viz PGDM & PGDM-IB.

3.6 Applicants who hold a valid MAT/CAT/ GMAT score are eligible to apply.

3.7 The cut-off composite/percentile MAT/CAT/GMAT score shall be notified in the website: www.ifimbschool.com

4.0 ADMISSION PROCEDURE:

4.1 IIM/AIMA/ GMAC has no role in the selection process or in the conduct of the PGDM/PGDM-IB Programme.

4.2 Students with valid CAT/MAT/GMAT scores and those intending to take the CAT/MAT/GMAT exam in '08/'09 may also apply.

4.3 Apply to IFIM Business School by filling in the Application form. Mode of procurement is laid down vide para 6.0 below.

4.4 Short-listed candidates will be called to participate in the Group Discussions and Personal Interviews at designated test centres. For details, please refer to the insert captioned 'Admission Calendar'.

4.5 Final selection will be based on 'composite parameters' to include: the MAT/CAT/GMAT scores, consistent academic record in Class X & XII and Graduation, overall personality, essay in the Application form (on Page 2), extra/co-curricular activities, work experience, if any and performance in the Group Discussion and Personal Interview.

4.6 Those with academic distinctions and/or extra-curricular activities and/or substantial work experience will be given additional weightage.

- 4.7 Since the CAT/MAT/GMAT score is only an input in the selection process, it is possible for a candidate with a lower CAT/MAT/GMAT score to be selected for GD/PI and to be offered admission, in preference to a candidate with a higher CAT/MAT/GMAT score on account of better performance in other criteria.
- 4.8 IFIM Business School reserves the absolute right to assign and/or re-assign students from the PGDM Programme to the PGDM-IB Programme or vice-versa, depending upon the availability of a vacancy and/or suitability for the programme and/or at the specific request of a student and/or broader institutional considerations and/or any other overriding and/or unanticipated considerations. The decision of IFIM Business School shall be final and binding upon a candidate. The fact of assignment and/or re-assignment shall be communicated to the candidate. The candidate, however, reserves the right of acceptance/rejection as the case may be.

5.0 SPOT ADMISSION:

- 5.1. At any time during the admission process, based on scholastic excellence and/or extra/co-curricular activities and/or work experience and supporting documents (viz mark sheets, proof of eligibility, awards, distinctions etc) and performance in the GD/PI, the selection team reserves the absolute right to offer 'on-the-spot' admission to high scorers.
- 5.2. In such an event, prospective students do not have to wait for a formal communication from the Admissions Office to this effect but can directly remit the first installment of fees within 30 days.
- 5.3. The detailed terms & conditions governing the payment of fees is contained in the page captioned 'Programme Fee and Other Expenses'.

6.0 APPLICATION KIT:

- 6.1 IFIM Business School Brochure and Application Form can be acquired:
- 6.2 By cash payment of Rs. 300/- at IFIM Business School, Bangalore.
- 6.3 By post (enclosing a crossed Demand Draft for Rs. 300/- drawn in favour of '**Centre for Developmental Education**'), payable at **Bangalore** or
- 6.4 The Application Form can be downloaded from our website: [www ifimbschool.com](http://www.ifimbschool.com) and sent together with a crossed DD for Rs. 1100/- or
- 6.5 From designated branches of IMS Learning Resources Pvt. Ltd., Career Launcher & Cerebral Heights.

7.0 DEADLINES FOR SUBMISSION OF DOCUMENTS:

- 7.1 Candidates appearing for the final year bachelor's degree/equivalent qualification examination and those who have completed degree requirement and are awaiting results can also apply.
- 7.2 Such candidates, if selected, shall be allowed to join the programme (PGDM/PGDM-IB) **provisionally** only if they submit a certificate from the Principal/Head of the Department/Registrar/Director of the institution/university certifying that the candidate is currently in the final year/is awaiting final results and has obtained atleast 50% marks based on latest available grades/marks latest by **June 30th '09**.
- 7.3 In any case, candidates must produce all certificates viz class X, XII, Graduation (final or provisional), extra/co-curricular activities, work experience, CAT/GMAT/MAT scores etc. from the respective Institutions/University together with their mark-sheet on or before **31st December '09**.
- 7.4 Non-fulfillment of this condition will automatically result in the cancellation of the provisional admission and all remittances made towards the fees shall be forfeited.
- 7.5 IFIM Business School will not offer admission to any candidate after **June 30th '09**.

8.0 SUBMISSION OF APPLICATION:

- 8.1 Upon submission of the Application Form, payment of Rs. 800/- (Rupees Eight Hundred only) by a crossed Demand Draft in favour of '**Centre for Developmental Education**', payable at **Bangalore**.

Deputy Registrar-Admissions
IFIM BUSINESS SCHOOL,

(Opp. Infosys Gate # 4), # 8P & 9P, KIADB Industrial Area, Electronics City, Phase I, Bangalore - 560 100

Tel: +91-80-41432888, 41102820/21/22/23 Fax: +91-80-41432844

e-mail: admissions@ifimbschool.com www.ifimbschool.com